

## GRANGEWOOD INDEPENDENT ILLNESS, UPSET AND CRYING POLICY

### 1 Introduction

*The revised EYFS (April 2017) places a high importance on children's emotional well-being.*

*Providers must have procedures in place which have been discussed with parents/carers for responding to children who are ill or upset/crying, and take necessary steps to prevent the spread of infection in the case of illness.*

### 2 Aims and objectives

The aim of this policy is to outline what staff will do when a child becomes ill during the day or session or is inconsolably upset and crying.

The objective of this policy is to support a consistent and transparent approach and for all staff to fully understand how they should respond.

### 3 Illness, upset and crying

The key person, as indicated in our key person policy will always be involved when a child becomes ill or is inconsolably upset and/or crying whilst attending Grangewood.

- 3.1 When the child's key person is not available for any reason then a suitable alternative person will be involved. This alternative person will always be someone who knows the child well and is familiar to the child.
- 3.2 When a child becomes ill whilst attending the school, then parents/carers will be contacted and asked to take them home and, if necessary, consult their GP for advice and/or treatment. If it is determined that the child needs immediate medical attention, this will be organised by the school on behalf of the parents/carers.
- 3.3 When a child becomes inconsolably upset and/or is crying for a lengthy period and cannot be consoled or comforted then the key person who knows the child will be consulted and involved whenever possible.
- 3.4 If a child in the nursery class (or Pre-Reception) has brought a comforter to school (e.g. a comfort blanket or toy), this will be given to them.
- 3.5 In no circumstances will a child be left upset and crying and ignored. A range of strategies will be employed.
- 3.6 If a child remains upset and/or crying despite the efforts of staff then consideration will be given to contacting the parents/carers where this is possible.
- 3.7 Parents/carers or other emergency contacts will always be contacted and consulted after a period of one hour where the child remains upset and/or crying and inconsolable.
- 3.8 If appropriate, consideration will be given to administering medication (both prescription and non-prescription) if the school has written permission for that particular medicine from the child's parents/carers, but this will always be with the approval of the Headteacher and/or School First-aider.
- 3.9 Prescription medicines will **not** be administered unless they have been prescribed for a child by a doctor, dentist, nurse or pharmacist (medicines containing aspirin will only be given if prescribed by a doctor).

**3.10** The school will keep a written record each time a medicine is administered to a child, and inform the child's parents and/or carers on the same day, or as soon as reasonably practicable.

**3.11** We have a policy for administering medicine which will be adhered to in all cases.

#### **4 Monitoring and review**

**4.1** This policy was agreed and implemented on 1<sup>st</sup> September 2015 and is reviewed every two years.

**4.2** There will be ongoing monitoring of this policy as some aspects may require amending/updating before the review date should there be any incidents which take place relating to it that give cause for concern.

**Signed:**

**Date:**